



MERCHANDISE RETURN FORM

Please print, fill out, and return with merchandise.

Questions or comments?

1.866.418.9158

marvin.leopold@collaredgreens.com

Shipping Addresses on Reverse Side.

Original Order No. _____

Return for Credit Exchange

Returned By:

If Exchange is Requested, Ship To:

Customer Name

Same Address

Different Address

Address

Customer Name

City, State, Zip

Address

Contact/Phone

City, State, Zip

Customer e-mail

Shipping Charge Explanations

Credit Card Information (see explanation C)

Visa, MasterCard, or American Express Account Number

Expiration Date Name on Card

Security Code

*Orders can not be completed without full credit card information.

A. Defective or Incorrect Item Shipped - No shipping charges for return or exchange. (See reason numbers 1, 2, 3, 4, 5 or 6 below.) Defective items can be exchanged for the same size and color as returned item.

B. Returned for Credit But No Exchanges - A return shipping charge of \$7.50 will be deducted from your credit card if our return label is used. (See reason numbers 7, 8, or 9 below.)

C. Return for Even Exchange - A return shipping charge of \$7.50 will be charged to your credit card if our return label is used. You will not be charged freight to ship your replacement item. (See reasons 7, 8, or 9 below.) Please enter credit card information in the space provided below.

Returning:

Qty	Size	Description	Color	Reason # (see below)	Unit Cost	Total Cost

Exchange For: (Exchange item must be of same value as returned item.)

Reason for Return

1. Item Not Ordered 2. Item Defective 3. Over-Shipped/Duplicate 4. Wrong Size Shipped 5. Wrong Color Shipped 6. Wrong Style Shipped 7. Correct Size - But Too Small 8. Correct Size - But Too Big 9. Changed My Mind

If item was defective, please describe defect: _____

Please let us know of any comments or suggestions you may have: _____

Thanks for your business and for your support!

Collared Greens Return Guidelines

Defective Items

We pride ourselves on the quality of our products. If you receive a product with a manufacturer's defect, we ask you to fill out the Exchange and Return Form and we will gladly send you a new item free of any shipping charges.

Returns:

We have implemented the Collared Greens 100% Wide-Open Guarantee because we want and expect you to be entirely satisfied with your Collared Greens purchase. If you are unhappy with your product for any reason, please fill out the accompanying form and we will replace or refund your purchase no questions asked.

When returning a product, you may use your own postage or we will send you a digital return label that you may print on your own computer. Your credit card will be charged \$7.50 for shipping and handling.

If you choose not to use our return label, you may ship your product along with the Return and Exchange Form to one of the following:

Showroom/Warehouse Shipping
Collared Greens
1345 N. Main Street
High Point, NC 27262

Mailing:
Collared Greens
PO Box 5847
High Point, NC 27262
303.905.8796

When paying for your own return postage, we ask that you insure the package and purchase tracking services for your protection. Collared Greens cannot be held responsible for merchandise lost in the shipping process.

** This method of return may only be used for items purchased at www.collaredgreens.com. For items purchased elsewhere, please return the item to that location. All retailers uphold the Collared Greens 100% Wide-Open Guarantee as a condition of purchase. Returns received by Collared Greens that were not purchased from collaredgreens.com cannot be processed.*

Exchanges

Exchanges can be made within 30 days of the invoice date. Availability of your desired replacement item is not guaranteed, but we will make every effort to meet your needs. If there is a problem with your exchange, we will contact you via the phone number you provide on the return form to discuss alternatives.

Returning a Gift

If you received Collared Greens as a gift you may exchange the item for any Collared Greens merchandise of equal or lesser value.

Many thanks for your support of Collared Greens!

